

C O N F I D E N T I A L

25X1

15 March 1984

MEMORANDUM FOR: Deputy Director for Administration

FROM: Daniel C. King
Director of LogisticsSUBJECT: Report of Significant Logistics Activities for
Period Ending 15 March 1984

25X1

1. Progress Report on Tasks Assigned by the DCI/DDCI:

25X1

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred
During the Preceding Week:

a. New Building Project - Bid Opening: Bids for the first construction contract were opened by General Services Administration (GSA) on 13 March 1984. The low bid of \$14.9 million was well under the government estimate of approximately \$19 million.

25X1

b. CIA Traffic Advisory Committee: At a 13 March meeting, two alternatives were selected out of the eight identified for improving the Route 123 entrance. These alternatives will be incorporated into a preliminary design report by the Virginia Department of Highways and Transportation consultant. This report should be completed about mid-April.

25X1

c. Headquarters M&O Contracting Activity: The Request For Proposal (RFP) was mailed, via express mail, to eight prospective offerors on 12 March 1984. One additional RFP was requested on 13 March and mailed out the same day for a total of nine RFPs. A preproposal conference is scheduled for Tuesday, 20 March, at the Headquarters Building. The conference will consist of a brief overview presentation and a daylong tour of the Headquarters facility.

25X1

25X1

C O N F I D E N T I A L

C O N F I D E N T I A L

d. Parking for Key Building: Representatives from the Domestic Security Branch, OS, and the Real Estate Branch, OL, met with GSA and Charles E. Smith and Company, the building owner, on 9 March 1984 to discuss security enhancements to the building. In addition to constructing physical barriers, monitoring parking areas with CCTV cameras, and the use of security guards, we also proposed that the Agency might be interested in leasing all of the parking spaces. The building owner expressed a willingness to cooperate with the Agency. The owner is currently verifying the terms of existing leases with other tenants who occupy the building. []

e. Hazardous Materials Course: The General Transportation of Hazardous Materials Course was held at the [] Depot from 5 to 9 March. The course was presented by the U.S. Army Defense Ammunition Center and School, Savanna, Illinois. Twenty-five students successfully completed the course. []

f. Support to the Office of Communications (OC): Two representatives from the [] Depot spent the week of 27 February through 2 March TDY at the Ford Aerospace Communications Corporation, Palo Alto, California. The purpose of the trip was to participate in the design and development of specifications for vendor packing of the OC SC-28 Satellite Terminal System. []

h. Planter Barricade - Headquarters: Planters for the Northeast and Southeast entrances will be delivered on Friday, 23 March. The highway barricade presently at the Northeast entrance will be relocated to the Northwest entrance. []

3. Significant Events Anticipated During the Coming Week:

Meeting with TRW: The Director of Logistics will be meeting with Dr. George E. Solomon, Executive Vice President and General Manager, TRW, on 22 March at the [] Building to review TRW's performance over the past several months. []

[]
Daniel C. King

C O N F I D E N T I A L